

CHARTER
GRANTING SPECIAL AUTHORITY
to the
BOARD OF ADVISORS
of the
XXXX

Delegated by XXX, President,
XXX College/University

DATE

It is the purpose of the Charter to establish the Board of Advisors of the XXX Museum/Gallery (referred to hereafter as the Board) to serve as the primary council for advising the Director on issues of quality, educational integrity, and financial strength of the XXX Museum/Gallery (referred to hereafter as the Museum/Gallery).

PREAMBLE

XXX College/University is dedicated to the belief that all citizens of XXX, XXX, XXX and its many visitors should have opportunities to experience the artistic and educational excellence of the Museum/Gallery. Such opportunities should occur both on campus and in the community through exhibitions, cultural events, films, educational programs, and nationally and internationally through the Museum/Gallery's traveling exhibitions and worldwide web programs.

The future growth and continued success of the Museum/Gallery depends on its ability to cultivate, employ, and augment the interests and resources of the College/University and non-College/University communities. The best way to strengthen the Museum/Gallery's ties to the College/University and community is to empower a Board of Advisors that integrates all interested supporters to advise and help lead in this endeavor. As a unit of XXX College/University, the Museum/Gallery is under direct authority of the College/University's senior academic officer, the Provost. This Charter grants the Board of Advisors of the XXX Museum/Gallery the power to advise the Director of the Museum/Gallery concerning the Museum/Gallery's finances, collection development, artistic direction, and educational programming with the goal of assisting the Provost and Museum/Gallery Director in the Museum/Gallery's continued success. This Charter also requires the Board to share responsibility for the Museum/Gallery's fiscal soundness, renown, and artistic quality.

RELATION OF THE CHARTER TO FRIENDS OF THE MUSEUM/GALLERY BYLAWS

The terms of this Charter exist concomitantly with the Bylaws of the Friends of the XXX Museum/Gallery (the Museum/Gallery's membership program), revised and approved by the members in XXX. Any changes in the Bylaws that affect the terms of the Charter require concurrence with the Provost of XXX. In the context of this Charter and the establishment of the Board, the Friends Board and membership shall concentrate its efforts on membership development and programming, while the Board of Advisors will offer advice and support in all areas of the Museum/Gallery's operations. The chair (or co-chairs) of the Friends Board shall hold a place on the Board of Advisors and there represent the interests of the Friends membership as it supports the goals of the Museum/Gallery.

COMPOSITION OF THE BOARD

The Board shall consist of no fewer than fifteen (15) and no more than twenty-five (25) members who shall be eligible for no more than two (2) consecutive terms of three (3) years each. On average, one-third of the Members shall be elected or re-elected each year beginning in XXX. The Provost of XXX College/University, or a designated representative, the Museum/Gallery Director, and the Vice President for Development shall serve as *ex-officio* members of the Board.

Initial Board nominations shall be made by the President, Provost, Museum/Gallery Director, and XXX College/University Development Office. Thereafter a nominating committee of the Board shall develop a slate of candidates for membership on the Board subject to the approval of the President of XXX College/University. Candidates for the Board need not be members of the Friends but are encouraged to be so. Their terms shall begin and end in the month of XXX.

POWERS OF THE BOARD

All powers of the Board granted by this Charter shall be exercised under the authority of the President of XXX College/University. Members of the Board shall:

- Help the Director develop and implement a strategic plan for the Museum/Gallery.
- Serve on hiring committees in the appointment of key leadership positions in the Museum/Gallery.
- Monitor the operating budget of the Museum/Gallery on a quarterly basis.
- Meet annually with the Provost of XXX College/University and report on the state of the Museum/Gallery.

- Help establish, serve on, and/or chair key standing and *ad hoc* committees established by the Director with Board advice in support of the Museum/Gallery's operations and programs.
- Attend Museum/Gallery's social, cultural and educational events and serve, with the Director, as hosts to those events.

RESPONSIBILITIES OF THE BOARD

The Board shall have the following special responsibilities concerning the Museum/Gallery.

- Attend quarterly board meetings.
- Advise the Museum/Gallery Director, the Provost, and the Vice President for Development regarding priorities for fundraising in conjunction with the Museum/Gallery's strategic plan.
- Recommend to the Museum/Gallery Director, the Provost, and the Vice President for Development means to meet the needs of the Museum/Gallery through gifts, grants, bequests, or through budgetary allocations from the College/University, and assist in obtaining those funds.
- Contribute materially to the Museum/Gallery on an annual basis and according to each member's means to give.
- Encourage contributions to the Museum/Gallery (or to XXX College/University on behalf of the Museum/Gallery) from friends, artists, corporations, foundations, and other organizations.
- Act as an advocate for the Museum/Gallery's artistic and educational programming at local, state, national, and international levels.
- Assist the Director in regular long-term fiscal planning.

Signed on this day of _____, 20XX

by _____

*XXX
 President
 XXX College/ University
 City, State*